

# BANNER 9 INTRODUCTION: WHAT'S NEW AND STEPS TO MOVE FORWARD

OCTOBER 8 & 10, 2018

WE RECOMMEND SITTING CLOSE ENOUGH TO SEE A BANNER DEMONSTRATION ON THE SCREEN

#### **OBJECTIVES OF THIS SESSION**

- GET AN OVERVIEW OF BANNER 9 FUNCTIONALITY TO UNDERSTAND WHAT THE DIFFERENCES ARE FROM BANNER 8.
- LEARN HOW TO NAVIGATE BANNER 9 AND UNDERSTAND ITS FEATURES TO HELP YOU BE A PROFICIENT USER.
- UNDERSTAND THAT PROCEDURES ARE NOT CHANGING FROM BANNER 8; THEREFORE, THIS IS NOT A PROCEDURAL TRAINING. IF YOU KNOW PROCEDURES NOW, YOU CAN FOCUS ON WHAT'S CHANGING.
- LEARN WHAT RESOURCES ARE AVAILABLE TO YOU AND THE TIME YOU HAVE TO FORM A TRANSITION PLAN.



# VIDEO:

# GETTING STARTED WITH BANNER 9: AN OVERVIEW OF THE USER INTERFACE

#### WHAT'S DIFFERENT ABOUT BANNER 9 HANDOUT AND DEMO

# KEY POINTS ON BANNER TRAINING IN R'SPACE

- AS OF SEPTEMBER 18, THE BANNER TRAINING INSTANCE HAS BEEN AVAILABLE IN R'SPACE FOR TESTING IN VERSION 9.
- THE DATA WAS REFRESHED AT THE END OF AUGUST, SO ANYTHING ADDED TO PRODUCTION AFTER THAT TIME PERIOD WILL NOT BE IN BANNER TRAINING.
- IF YOU WANT TO REFER TO BANNER 8 IN THE TRAINING INSTANCE, GO TO BANNERSBXE.UCR.EDU IN YOUR BROWSER. THIS WILL NOT BE AVAILABLE AFTER FALL TERM.
- BANNER TRAINING IS WHERE YOU WANT TO PRACTICE USING BANNER 9 AND "TRY THINGS OUT".
  PLEASE BE DISCERNING ABOUT IN WHICH INSTANCE YOU PRACTICE.

#### **KEY POINTS ON BANNER PRODUCTION**

- OCTOBER 20-21:
  - BANNER WILL BE UPGRADED.
  - BANNER WILL HAVE BOTH VERSIONS 8 AND 9 AVAILABLE FOR ALL PAGES.
    - R'SPACE WILL HAVE TWO LINKS, ONE FOR VERSION 8 (CURRENT LINK) AND A NEW ONE FOR VERSION 9
    - CHANGES MADE IN 8 OR 9 WILL SAVE TO THE SAME DATABASE. IT'S DIFFERENT VIEWS OF THE SAME INFO.
- JANUARY 2019:
  - BANNER 8 LINK AND INSTANCE WILL NO LONGER BE AVAILABLE

# WHAT RESOURCES ARE AVAILABLE ON BANNER 9?

- UCRBANNER.UCR.EDU HAS HELPFUL INFORMATION:
  - VIDEO ON NAVIGATION
  - WHAT'S NEW IN BANNER 9 DOCUMENT (HANDOUT YOU HAVE)
  - UPDATED PROCEDURAL DOCUMENTATION
    - INCLUDES A NEW NAVIGATION DOCUMENT FOR BANNER 9
  - THERE ARE A FEW MINOR CHANGES YOU'LL NEED TO MAKE TO CURRENT PROCEDURES WHICH WE HAVE ADDED AS A SEPARATE DOCUMENT CALLED BANNER 9 TIPS
  - SIGN UP FOR REGISTRAR'S OFFICE TOPICAL HANDS ON TRAINING SESSIONS IN THE UC LEARNING CENTER
  - THE WORKFRONT MENU HAS A "BANNER 9 TESTING" OPTION YOU CAN SELECT TO ASK A QUESTION
  - NOTE THAT BANNER 8 VIDEO TUTORIALS IN UC LEARNING WILL NOT BE UPDATED UNTIL 2019
- BANNER A/R MODULE/DEPARTMENTAL BILLING USERS DEMO/INFORMATION SESSIONS
  - TUESDAY AND WEDNESDAY, OCTOBER 16-17, DETAILS AVAILABLE AND REGISTRATION REQUIRED IN THE UC LEARNING CENTER

# WHAT DOES EACH DEPARTMENT NEED TO DO?

- FAMILIARIZE YOURSELF WITH THE DIFFERENCES OF BANNER 9
- PRACTICE YOUR TASKS IN BANNER 9 TRAINING
- YOU ARE EMPOWERED TO MAKE A PLAN FOR WHEN YOU ARE GOING TO TRANSITION TO USING BANNER 9

